



# EPA BROWNFIELD CLEANUP REVOLVING LOAN FUND MACOMB COUNTY, MICHIGAN

STEP TWO – (This form must be submitted and approved after site eligibility has been determined by EPA)

## Loan/Subgrant Application

One (1) set of the completed application form and any supplemental materials should be submitted to start the application review process.

***If available, please attach the following items to the application:***

### **Subject Property**

- Preliminary Site Plan
- Property Appraisal
- Construction Plans and Specifications/Budget
- Environmental Site Assessments
- Baseline Environmental Assessment
- Brownfield Plan
- Site Remediation and/or Due Care Plan
- Purchase Agreement, Option or Site Access Agreement
- Copy of corporate filing for Applicant
- Applicant Resumes, including development experience of the team and/or individual members and case studies as presented in Section I
- Applicant References
- Available commitments for all private/public funding, as presented in Section VI
- Have you signed the form?

\*The EPA Revolving Loan Fund (RLF) is a U.S. Environmental Protection Agency (EPA) Initiative funded under CERCLA 101(23) as described in 40 CFR 200.415. Loans under this program are subject to certain additional activities and project reporting/tracking procedures (e.g. community involvement planning, cleanup analyses, federal procurement practices etc.) as required by the EPA.

<b>For Official Use Only</b>	
Date	
Appl. No.	

## SECTION I - APPLICANT INFORMATION

Project Name:

Applicant Name:

Business Name (If different from applicant):

Contact Person:

Contact Email:

Applicant Street Address:

Contact Office Phone:

Applicant City/State/Zip:

Contact Cell Phone:

Applicant EIN/TIN:

Contact Fax:

Requested Form of Assistance:                     **LOAN**     **SUBGRANT**

Provide a brief description and history of the Applicant and the Business to be assisted by this loan. Include information on product or service and number of employees for the Business.

**TYPE OF BUSINESS:**

- MANUFACTURING
- RETAIL
- WHOLESALE
- SERVICE
- OTHER \_\_\_\_\_

**LEGAL STRUCTURE OF BUSINESS:**

- INDIVIDUAL
- FIDUCIARY
- S-CORP
- PARTNERSHIP
- LIMITED LIABILITY COMPANY OR CORPORATION
- OTHER (DESCRIBE)

STATE OF REGISTRATION: \_\_\_\_\_

DATE STARTED: \_\_\_\_\_

**BUSINESS LOCATION:**

- OWNED
- LEASED, Expires: \_\_\_\_\_
- HOME-BASED

**Owners and Key Managers of the Business** (Proprietor, partners, officers, directors and all shareholders of outstanding stock - 100% of ownership must be shown). Use a separate sheet if necessary.

Name	Title/Position	Percent Ownership	Years With Company

**Attach Resumes for those listed. Resumes shall include development experience of the team and/or individual members and case studies (i.e. project summaries) for previous development project(s).**

**DEVELOPMENT EXPERIENCE**

List all previously completed/developed/co-developed or any other developments currently in progress, including all those that you partnered with or had some type of development relationship. Include the status and/or outcomes of those completed and/or ongoing development projects.

---



---



---



---



---



---



---

Ownership	Type Entity	No. Parcels	Status

**SECTION II – PROJECT SITE**

Current Land Use: \_\_\_\_\_ Proposed Future Use: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Proposed Future Zoning: \_\_\_\_\_

Does the Applicant, if it is not the owner, have an agreement from the current owner giving access to the brownfield site to the Applicant, any consultant(s), MACOMB COUNTY, and any of its respective representatives or agents for the duration of the cleanup activities?  YES  NO

If the Applicant does not own any of the parcels, does the Applicant have:  
 Lease - Executed lease and recorded deed of lessor or owner of parcels.  
 Purchase/Lease Agreement - Executed Purchase or Lease Agreement and recorded deed of lesser or owner of parcels

Is the site currently for sale?  YES  NO

Is the site tax delinquent?  YES  NO

If yes, what is the total amount of tax delinquency? \$ \_\_\_\_\_

Are there any liens on the current deed(s) for any of the parcels?  YES  NO

If yes, list what type and dollar amount for each lien by Tax ID number:

Tax ID Number	Lien Type	Lien Amount \$

Are there any easements or restrictions on any of the parcels that will affect their development?  YES  NO

If yes, what type of easements or restrictions by parcel number

Tax ID Number	Easement or Restrictions

Subject Property Ownership details:

Ownership	Type Entity	No. Parcels	Status

Has the site received financial assistance from the Michigan Brownfield Program or U.S. EPA in the past?  
 YES  NO  UNKNOWN

Awarding Agency	Type of Assistance	Date	Amount of Award

### SECTION III – ENVIRONMENTAL CONDITIONS

In the space below, describe the contamination impeding development of the site. Additionally, what is the estimated cost of the cleanup? .)

Please identify and attach copies of environmental reports and brownfield plans that have been completed.

Phase I Environmental Site Assessment: <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>	Date(s) Completed:
Phase II Environmental Site Assessment: <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>	Date(s) Completed:
Hazardous Materials Survey: <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>	Date(s) Completed:
Baseline Environmental Assessment: <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>	Date(s) Completed:
Due Care Plan/Cleanup Plan: <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>	Date(s) Completed:

- a) Has an Analysis of Brownfield Cleanup Alternatives (ABCA) been done?  **YES**  **NO** If yes, please attach.
- b) Indicate whether the application is for hazardous substances or petroleum contamination. If there are distinct areas of hazardous substance and petroleum contamination, please select both.
- Hazardous substances contamination:  **YES**  **NO**  **UNKNOWN**
- Co-mingled with petroleum:  **YES**  **NO**  **UNKNOWN**
- Petroleum contamination:  **YES**  **NO**  **UNKNOWN**
- c) Does the project site have any open or pending federal or state enforcement action?  
 **YES**  **NO**  **UNKNOWN**
- d) Is the project site subject to RCRA Corrective Action for hazardous substances contamination or petroleum contamination (under section 9003(h) of the Solid Waste Disposal Act (RCRA§ 6991b(h)))?  **YES**  **NO**  **UNKNOWN**
- e) Does the project site pose an imminent threat to human health or the environment?  
 **YES**  **NO**  **UNKNOWN**
- f) Is the project site listed or proposed for listing on the National Priorities List?  
 **YES**  **NO**  **UNKNOWN**
- g) Is the project site subject to unilateral administrative orders, court orders, administrative orders on consent, or judicial consent decrees issued to or entered into by parties under CERCLA?  
 **YES**  **NO**  **UNKNOWN**
- h) Is the project site subject to the jurisdiction, custody, or control of the United States government?  
 **YES**  **NO**  **UNKNOWN**
- i) Has the contamination on the project property resulted in any lawsuits (e.g., liability, nuisance, insurance recovery)?  **YES**  **NO**  **UNKNOWN** If yes, attach a detailed explanation.
- j) Is the National Historic Preservation Act (NHPA) applicable to the site?  
 **YES**  **NO**  **UNKNOWN**
- k) Is the Endangered Species Act (ESA) applicable to the site?  
 **YES**  **NO**  **UNKNOWN**

Is the party who caused the contamination known?

YES  NO

If yes, identify.

Name of Responsible Party	
Address (if known)	

Has the Responsible Party been contacted regarding the cleanup?

YES  NO

#### SECTION IV – REDEVELOPMENT PLAN

Describe your plans for redeveloping the site. Include all estimated private and public investments in the project, construction plans and timetable, and any commitments for financing the proposed project.

Detailed Project Description (include description of project and benefits):

Described anticipated schedule, including critical dates:

Why does the project need incentives? Are there excess costs or market conditions that make investment prohibitive?

Describe status of permits and applications:

Describe basis for Brownfield designation:

**Project Details: Provide Information About the Type of Project**

- Will the project promote...  
 Sustainable Development?       Mixed Use Development?  
 Walk able Communities?       Increased Density?  
 Benefit to the Watershed?       Industrial Redevelopment?  
 Access to water resources?

Will the project be LEED Certified "Green":    **Yes**       **No**

If Yes, Describe:

Other Incentive or Overlay Districts included in Project Site?

- DDA                               Renaissance Zone                       OPRA  
 NEZ                               Tool and Die District                       Commercial Improvement District  
 PA 198                               PA 328                               LDFA  
 Other (Specify): New Market Tax Credit  Historical District

**Project Costs: Include all Project Costs below. Also, include Projects Costs for those activities where funding is requested in Section IV. Attach detailed project budget as necessary to fully describe the project.**

Project Cost	Amount	Date Completed (as applicable)
Land Purchase	\$	
Construction (brick and mortar)	\$	
Remediation, Mitigation, Control	\$	

Additional Response Activities	\$	
Demolition	\$	
Restoration	\$	
Lead or Asbestos Abatement	\$	
Site Infrastructure Improvements	\$	
Site Preparation	\$	
Other Soft Costs	\$	
Equipment and Fixtures	\$	
<b>Total Project Costs</b>	\$	

Attach current Purchase Agreement, Option or Site Access Agreement, as applicable.

### SECTION V – LOAN/SUBGRANT REQUEST

**Funding Request: Include Projects Costs for those activities where funding is requested. Attach detailed project budget as necessary to fully describe the project.**

Project Cost	Amount	
Remediation, Mitigation, Control	\$	
Additional Response Activities	\$	
Demolition	\$	
Restoration	\$	
Lead or Asbestos Abatement	\$	
Site Infrastructure Improvements	\$	
Site Preparation	\$	
<b>Total Project Costs</b>	\$	

Estimated public investments in the project (actual and projected) as applicable:

Actual: \$ \_\_\_\_\_

Projected: \$ \_\_\_\_\_



## SECTION VI – FINANCIAL SUMMARY

Explain the Financing Structure for the Project:


List the name of the Lending Institution that will finance the Redevelopment project.

Name of Bank:	
Type of Financing/Use:	
Contact Person:	
Phone:	Email:

List the name of the Creditors that will finance the Redevelopment project.

Name of Creditor:	
Contact Person:	
Phone:	Email:
Years Associated:	

Name of Creditor:	
Contact Person:	
Phone:	Email:
Years Associated:	

Name of Creditor:	
Contact Person:	
Phone:	Email:
Years Associated:	

**Attach supporting documentation that:**

- 1) Demonstrates the success of obtaining financing to complete the Project development (e.g., commitment letters from lending institutions, municipal resolutions for financing or TIF creation), and
- 2) Verifies adequate funding is available and committed to complete the RLF Loan-funded activities if the estimated cost exceeds the requested RLF Loan amount

**NOTE:** *If upon review of the supporting financial information it is determined that the information submitted is insufficient, three years financial statements for each Owner listed may be required.*

If an Owner cannot provide three years of financial statements, then they will be required to provide alternate information describing the financial means and capacity of each Owner or of affiliated entities that will assume financial responsibility for the Project. To the greatest extent possible, this information will be kept confidential.

- a) Have you or any officers of your company ever been suspended, disbarred, declared bankruptcy or insolvency, commenced a proceeding under any bankruptcy law or had a judgment rendered against it?  **YES**  **NO**

If Yes, explain: \_\_\_\_\_

- b) Are you or your business involved in any pending claims or lawsuits?  **YES**  **NO**

If Yes, explain: \_\_\_\_\_

- c) Do you or your spouse or any member of your household, or anyone who owns, manages, or directs your business or their spouses or members of their households work for MACOMB COUNTY or hold an official position with the MACOMB COUNTY?  **YES**  **NO**

If Yes, explain: \_\_\_\_\_

- d) Does your business, its owners or majority stockholders own or have a controlling interest in other businesses?  **YES**  **NO**

If Yes, please provide their names and relationship with your company along with a current balance sheet and operating statement for each as a separate exhibit

- e) Are any of the individuals listed under "Management" on parole or probation?  **YES**  **NO**

If Yes, explain: \_\_\_\_\_

- f) Have any of the individuals listed under "Management" been convicted of a crime?  **YES**  **NO**

If Yes, explain: \_\_\_\_\_

**ADDITIONAL REMARKS:**

---

---

---

**SECTION III – AUTHORIZATION, CERTIFICATION AND CONSENT**

I certify information contained herein and statements provided in the attachments are true and accurate as of the stated date(s). These statements are made for the purpose of either obtaining a loan, subgrant or guaranteeing a loan. I authorize MACOMB COUNTY to make inquiries as necessary to verify the accuracy of the statements made and to determine my credit worthiness.

The undersigned certifies that (Co-) Applicant, nor any individual, partnership, company or corporation related to the (Co-) Applicant through common ownership or control, is not considered a responsible party under CERCLA and/or IC 13-25-4 for hazardous substances contamination or IC 13-23 or IC 13-24-1 for petroleum contamination at the proposed brownfield project site. The undersigned certifies that (Co-) Applicant has never been suspended, debarred, or otherwise declared ineligible for federal or state financial assistance programs.

The undersigned certifies that (Co-) Applicant is authorized to incur debt and enter into legally binding agreements.

The undersigned certifies that (Co-) Applicant has no pattern of uncorrected environmental non-compliance.

The undersigned understands that (Co-) Applicant is applying for an RLF Loan/Subgrant using federal monies and further certifies that s/he has reviewed and agrees to be bound by terms and conditions contained in the U.S. EPA Cooperative Agreement entered into by the U.S. EPA and MACOMB COUNTY, including compliance with the terms of all governmental regulations pertaining to the project, including the regulations contained in 40 CFR Pt. 300, 42 USC § 9601 et. seq. and the requirements of the Davis-Bacon Act.

The undersigned agrees that the challenges and successes of this brownfields project may be discussed at any local, state or national meetings or conferences.

The undersigned agrees that this brownfield project may be publicized through various media, including brochures, web pages, news articles and press events. These media may include photos of the project site.

The undersigned agrees to have a sign placed on the property, if funded, by the Macomb County Brownfield Redevelopment Authority. Said sign will remain on the property during the duration of the cleanup, up to 90 days after completion.

The undersigned understands that the information that is made available will be available to the public and other agencies in accordance with the Freedom of Information Act, Act No. 442 of 1976, the state law that governs the disclosure of public records.

The undersigned hereby certifies that all information provided to MACOMB COUNTY herein and furnished with this application is and will be true, accurate, complete, and fairly presents the financial condition of the undersigned. MACOMB COUNTY may check credit and trade references in reviewing this application and disclose information about its credit experience with the applicant, as authorized by law. MACOMB COUNTY may also check the personal credit history of the principal owner(s) and/or key individuals. By signing below, the undersigned agree that the business loan/subgrant will be for the purpose identified in the loan application and in accordance with EPA BCRLF requirements.

---

AUTHORIZED SIGNATURE	TITLE	DATE
----------------------	-------	------

---

AUTHORIZED SIGNATURE	TITLE	DATE
----------------------	-------	------

Submit Completed Application to:

**Macomb County Department of Planning and Economic Development**  
**1 S. Main Street, 7<sup>th</sup> Floor**  
**Mount Clemens, Michigan 48051**  
[planning@macombgov.org](mailto:planning@macombgov.org)